



Racibórz, 06.07.2017

**QUOTATION INQUIRY**  
**NR 05/POIR.03.02.02-00-1283/17**

With regards to the implementation of a new technology of recycling and reusing aluminium and PVC POIR.03.02.02-00-1283/17, executed within a framework Operational Programme Intelligent Development 2014 -2020, within III Priority Axis: „Support for innovation in enterprises”, Action 3.2 „Support for implementation of R&D results”; Sub-measure 3.2.2, „Loan for innovative technologies”. **GP ECO SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ** - invites to tender on the purchase of a tangible fixed assets – **PRESSES (2 units)**.

**I. NAME AND ADDRESS OF THE ORDERING PARTY:**

Head Office Address: 4 Stalowa street; 47-400 Racibórz  
TAX Id: PL6392007536  
Website: <http://www.gpeco.pl>  
e-mai address: [biuro@gpeco.pl](mailto:biuro@gpeco.pl)  
Tel.: + 32 41 50 242  
FAX: +32 41 81 548

**II. PUBLICATION OF CONTRACT**

1. The quotation inquiry was sent to at least three potential contractors.
2. It was posted on the website of the applicant <http://www.gpeco.pl>.

**III. CONTRACT AWARDING PROCEDURE**

This procedure is conducted according to the principle of competitiveness, referred to in the horizontal guidelines on the eligibility of expenditure under the European Regional Development Fund, the European Social Fund and the Cohesion Fund for 2014-2020.

This inquiry is not subject to the Law of 29th January 2004. Public Procurement Law - consolidated text of 2013. (Journal 2015. Pos. 2164, as amended. D.).

In all matters not covered mandatory provisions of law apply, in particular the Act of 23rd April 1964. Civil Code (Journal 1964.16.93 as amended. D.)

**IV. CONTRACT DESCRIPTION**

1. The subject of the contract is a purchase of a fixed assets – **PRESSES (2 units)**.

Detailed minimum required item specification:

The presses will be used to produce appropriate PVC elements of different shapes by means of extrusion through various moulds . By pressing plastic material a stable final product will be obtained. Two presses are planned to be purchased, in order to streamline the production process and utilize the capacity of extruder (sizes of material).



**Capacity: 2500 KN**

**Max. Hydraulic pressure: 25 MPa**

**Press stroke: 600 mm**

**Press speed:**

- at the entrance - 100-120 Mm / s

- during pressure - 6-13 Mm / s

- during retraction - 90 Mm / s

**Work table dimensions: 1200 x 1000 mm**

**Engine power: 11 kW**

**Weight: 10 tons.**

Any words used to describe the Subject of the Order, which may indicate a particular manufacturer / supplier, is used solely and exclusively to determine minimum technical requirements that the Ordering Party is expecting with regards to the Order Object.

2. Code and name of the common procurement database (CPV):

**42000000 -6 - Industrial machinery**

## **V. DESCRIPTION OF CRITERIA AND EVALUATION OF OFFERS**

1. All offers that will be received by the Contracting Authority in response to the Offer Inquiry will be reviewed for compliance with the Subject of the Order. An offer that does not comply with the subject of the order and parameters stated in point IV, or which will be presented in a form that makes it impossible to verify this information, will be rejected as incompatible with the subject of the order.

2. The Contracting Authority will evaluate valid tenders against:

a) time the tender was submitted

b) compliance with the Subject of the Order

c) completeness of detailed contact person information

d) offer was submitted on a relevant form and signed by a person authorized to represent the Contractor

e) the bidder referred to all the scoring criteria in a way that made the assessment possible.

3. Evaluation of offers will be made on the basis of the following criteria:

**Criterion I - Price (maximum score = 70)**

**Criterion II – Date of supply (number of weeks) - (maximum score = 20)**

**Criterion III - Warranty (number of months) - (maximum score = 10)**

PW





**The criterion I - Price** - the highest number of points (70) will receive the offer with the lowest net price, and every subsequent appropriately according to the formula

Lowest price

\_\_\_\_\_ x 70 = No. of points

Price offered by a company - supplier

**The criterion II - Date of supply** - the offer with the shortest time of supply will receive the highest number of points (20) and every subsequent appropriately according to the formula:

Shortest time of supply (stated in weeks)

\_\_\_\_\_ x 20 = No. of points

Time offered by a company – supplier (stated in weeks)

**The criterion III - Warranty** - offer will obtain the following number of points, depending on the proposed warranty period:

- a) at least 24 months warranty and more = **10 points**;
- b) at least 12 months warranty and more = **5 points**;
- c) shorter than 12 months warranty = **0 points**;

The date of supply will be calculated from the date of signing the contract.

4. The offer must refer to all above criteria. Where the tenderer fails to pass a single criterion, their offer may be declared invalid or the applicant will be awarded 0 points.

5. The tender procedure will prevail bidder, who wins the highest number of points. The assessment will be based on Criteria I, II and III.

6. In the event of an equal number of points, the winning bid will be the lowest price.

7. In the event that bidders receive the same number of points and give the same lowest price, the Contracting Authority will negotiate the price with those entities by electronic mail (e-mail) to the address provided by the Bidder in Appendix No. 1 of the Quotation Form.

8. The date of commencement of the contract is the date of signing the contract, and the closing date is the acceptance protocol of the subject of the order by the Employer.

## VI. CONDITIONS OF PARTICIPATION IN THE PROCEEDINGS

1. The execution of the order may apply to any entity with experience and potential to the timely implementation of this inquiry.

2. The entity applying for the order can not be affiliated personally or by capital with the Purchaser. Through capital or personal ties it is understood the interactions between the Purchaser or the persons authorized to enter into commitments on behalf of the Purchaser or persons performing on behalf of the Purchaser activities related to the preparation and the procedure for selecting the supplier and the supplier, in particular by:

- a) participation in the company as a partner or partnership,
- b) possession of at least 10% of shares,
- c) functions of a member of the supervisory or management, proxy, proxy,
- d) remaining married to a degree consanguinity or affinity in a straight line, the second degree of kinship or affinity of the second degree in the collateral line or by adoption, guardianship or custody.





The Contracting Authority requires the submission by the Contractor declaration of the absence of the above links constituting Appendix 2 to the Quotation Inquiry.

3. In the case of a relation referred to in point 2. the tenderer will be excluded from the proceedings.

## VII. PREPARATION OF OFFER AND SUBMITTING IT

1. The offer must be submitted within a prescribed period using the attached Quotation Form - Appendix 1 to the Quotation Inquiry accompanied by a statement regarding the fulfillment of the terms for participating in the Tender - Appendix 2.

2. Submitted offer and Appendixes must be signed by a person authorized to represent the Contractor or a Proxy.

3. The value of the offer has to be presented in net amounts, and the terms in weeks (delivery) and months (warranty).

4. In case of any amount in foreign currency, the Orderer will convert these amounts into PLN according to the average exchange rate of the National Bank of Poland in force on the date of the announcement of the Quotation Inquiry

5. The tenderer shall bear all costs associated with the preparation of the bid.

6. Nothing in the documents included in the offer, including those presented in the form of the originals, are not recoverable by the Purchaser.

7. Each tenderer can submit only one bid.

8. The tenderer may not entrust execution of the contract to another subcontractor.

9. The Ordering Party, due to the nature of the contract does not allow the submission of partial bids.

10. The Tenderer may amend or withdraw the offer, provided that it does so within the time limit for submission of bids.

1. The offer can be supplied in accordance with one of the accepted forms:

a) in writing: by mail, courier or deposited in person to the address of the Purchaser (the date of receipt by the branch of the Purchaser)

**GP ECO SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ**

**4 Stalowa street; 47-400 Racibórz between 8<sup>00</sup> and 16<sup>00</sup>**

b) electronically - scanned documents sent to the e-mail address: : [biuro@gpeco.pl](mailto:biuro@gpeco.pl) latest until 00:00 on **13.06.2017**.

An offer should be submitted until **13.06.2017** between 8<sup>00</sup> and 16<sup>00</sup> to the company or electronically - until 00:00 on **13.06.2017**.

3. Tenders submitted after the deadline will not be considered.

## VIII. SETTLEMENT OF THE TENDER PROCEDURE

1. In due course, when it is necessary, the Purchaser may require tenderers explanations concerning the content of submitted bids.

2. The Purchaser reserves the right to extend the time for offer submission and cancel the procedure (in part or as a whole) for the inquiry procedure at any time for any reason with no legal nor financial consequences.

3. The Purchaser reserves the right to cancel the procedure for the inquiry procedure at any time for any reason.

4. In justified cases, the Contracting Authority may, before the deadline for submission of bids modify the content of the inquiry, setting a new deadline for the submission of tenders of not shorter than 7 days. Any modifications, additions and arrangements and changes, including changes in the terms become an integral part of the inquiry and will be binding when bidding. All rights and obligations of the Purchaser and Bidders on previously agreed terms will be subject to a new term. In





- such a case, each of the bidders will have the right to offer amendments to the already complex and will be informed of this fact. Does not apply to insignificant adjustments in the content of the inquiry.
5. In case when a Winding Bidder fails to sign the contract, the Contractor can conclude a contract with a Bidder who scored second highest number of points.
  6. The completion of the contract award procedure when no offer was chosen, the Purchaser notifies all the Tenderers participating in the proceedings and publishes relevant information on the website of the Beneficiary <http://www.gpeco.pl>.
  7. In the event of termination of the procedure without choosing any of the offers, the Bidder shall not be entitled to any claim for reimbursement of participation in proceedings.
  8. Information about the results of the proceedings, the Ordering Party will post on its website <http://www.gpeco.pl> and will notify each Tenderer who submitted an offer by e-mail to the address indicated in Appendix No. 1 to the inquiry.
  9. The Contractor will be informed by telephone or e-mail of the date and place of signing the contract.
  10. The Purchaser may withdraw from the agreement without giving any reason.

#### IX. MINIMUM SCOPE AND CONDITIONS FOR AMENDING THE AGREEMENT

1. The contract will be completed on the basis of a written agreement between Purchaser and Bidder.
2. Time frame for the order completion is specified by the contract.
3. Planned time for signing the contract: July 2017.
4. Planned latest time for completing the contract: January 2018.
5. The Purchaser provides the possibility to change provisions of the agreement in relation to the content of the offer, under which the selection of the Contractor, in the following areas:
  - a) Changes in the schedule of the agreement May only result from provisions of the agreement for co-financing the project of „**The implementation of a new technology of recycling and reusing aluminium and PVC**”.
  - b) Changing the relevant provisions of the agreement in relation to the content of the offer is acceptable when it is beneficial for the Purchaser and was not foreseeable at the stage of signing the contract, and also make it advisable in particular when:
    - There is a change of generally applicable laws in terms of affecting the performance of the contract;
    - Arise discrepancies or ambiguities in the agreement, which can not be removed in any other way, and the change will allow the elimination of inconsistencies and clarify the Agreement in order to unambiguous interpretation of its provisions by the Parties.
6. Any amendment of the agreement must be made in writing to be valid.

#### X. INFORMATION ABOUT POSSIBLE SUPPLEMENTARY CONTRACTS

The Employer allows for the possibility of granting the awarded contractor, supplementary contracts amounting up to a maximum of 50% of the value of the contract in question, provided that these contracts comply with the subject of the order.

#### XI. CONTACT WITH THE EMPLOYER

The person authorized by the Employer to contact Bidders is:  
Tomasz Lewański, tel.: 601 675 795, e-mail: [tomasz.lewanski@gpeco.pl](mailto:tomasz.lewanski@gpeco.pl)

*PL*



**Fundusze Europejskie**  
Inteligentny Rozwój



**Unia Europejska**  
Europejski Fundusz  
Rozwoju Regionalnego



## XII. APPENDIX

Appendix 1: Quotation Form.

Appendix 2: Statement about the lack of capital and personal relationship.

Prezes Zarządu  
Przemysław Fajniak

06.07.2017

GP ECO Sp. z o.o. Date and signature

ul. Stalowa 4, 47-400 Racibórz  
NIP 639 20 07 536, KRS 0000542287  
REGON 360 735 837